

# Curriculum Vitae

## Jason Davis

Interim Director of Information Technology  
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## Information Technology Professional Experience

### ***Interim Director, Information Technology***

*University of Minnesota Duluth Information Technology Systems and Services (May 2014 - Present)*

- Oversee administrative and operational activities of Information Technology Systems and Services at the University of Minnesota, Duluth.
- Direct a complex annual budget in excess of \$5.5 Million and including recurring and nonrecurring funds, restricted funds, capital equipment replacement funds, internal sales, and external sales.
- Cultivate a rewarding and engaging work environment to encourage innovation and continuous improvement in information technology services.
- Define and accomplish goals to meet business needs, overseeing the work of 40 information technology professionals.
- Provide strategic vision and direction through the supervision of 4 information technology managers and several cascading work and project teams.
- Advocate UMD campus priorities as a leader in system-wide communities of practice and at UMN IT Strategic Leadership activities.

### ***Manager of Academic Technology and Finance, Information Technology***

*University of Minnesota Duluth Information Technology Systems and Services (2012 - 2014)*

- Managed academic technology applications and support, classroom technology,

student computing labs, audio-visual services, the MultiMedia Hub, and departmental finances, including supervision of staff in each area.

- Managed a complex annual budget in excess of \$5.5 Million and including recurring and nonrecurring funds, restricted funds, capital equipment replacement funds, internal sales, and external sales.
- Contributed to strategic planning and implementation of campus-wide information technology initiatives.
- Performed needs assessment, planning, budgeting, asset acquisition, and implementation for general purpose learning spaces, including 90 classrooms and 15 computer labs.

### ***Manager of Classroom Technology and Customer Service, Information Technology***

*University of Minnesota Duluth Information Technology Systems and Services (2003 - 2012)*

- Managed data entry services, classroom technology, student computing labs, information technology help desk, audio-visual services, the MultiMedia Hub, and the Visual and Digital Imaging Lab, including supervision of staff in each area.
- Managed a complex annual budget in excess of \$1.4 Million and including recurring and nonrecurring funds.
- Developed and wrote human resource policies for a staff of 40 information technology professionals and acted as human resources liaison for the department.
- Contributed to strategic planning and implementation of campus-wide information technology initiatives.
- Performed needs assessment, planning, budgeting, asset acquisition, and implementation for general purpose learning spaces, including 90 classrooms and 15 computer labs.

### ***Computer Lab Coordinator, Information Technology***

*University of Minnesota Duluth Information Technology Systems and Services (1996 - 2003)*

- Managed over 100 student computer lab and web development consultants including hiring, training, scheduling, and evaluations.
- Coordinated fourteen computer labs including Windows, Macintosh, and Unix platforms.
- Worked with faculty, staff, and students to adapt computing services as needs evolved and technology changed.

### ***Computer Lab Consultant (Temporary Office Service), Information Technology***

- Provided front line support for faculty and students in a cross platform lab.
- Resolved hardware and software problems for end users across Windows, Macintosh, and Unix platforms.

## Selected Information Technology Projects:

- ITSS Culture & Values, Work Prioritization, and Appraisal Process (2014) Redefined the culture, values, and work prioritization methodology as part of a new merit pay appraisal process. Used World Cafe style meetings, one-on-one meetings, modeling, online collaboration, and extensive consultation and collaboration with other University of Minnesota units to determine the best available solutions.
- Request for Proposal (RFP) Security Assessment (2014) Served on the team to choose a qualified external vendor to perform an objective assessment of the University's information security program strategy, implementation, and maturity, using the university's selected information security standard (ISO 27001/27002).
- [Campus Cash system replacement Debitex to CBORD](#) (2014) Updated a campus-wide declining balance cash payment system to pay for printing, parking, and other services using the UCard, cash value ports, and an automated notification system to notify users of declining balance rules and timelines.
- [Active Learning Video Conferencing Classroom Lib 410](#) (2013) Collaborated with the College of Pharmacy on both the Twin Cities and Duluth campuses from needs assessment through implementation. Built the first active learning classroom optimized for video collaboration to support a new curriculum for the College of Pharmacy.
- Request for Proposal (RFP) UMD Ticketing System (2013) Served on the team to design the IT security and usability portions of the RFP and to choose the best vendor to provide the service across several units including Athletics, Glensheen, and the School of Fine Arts.
- [Academic Program Prioritization](#) (2013) Worked with a team of staff from non-academic units to design a rubric measuring each of 241 units' alignment with the UMD Strategic Plan. Measured each of 241 programs to assess alignment and equip Chancellor's Cabinet to make decisions. (Outstanding Service Award Honorable Mention)
- [Active Learning Classrooms](#) (2011 - present) Conducted literature search, faculty needs assessment and vendor reviews. Collaborated with Classroom Technology Services to design and build Active Learning Classrooms on the Duluth campus.
- Google Transition (2009 - 2014) Served on the system-wide Google Steering Committee. Planned and implemented a transition to move over 25,000 user accounts from local email,

- calendar, and document sharing services into Google Apps. (Outstanding Service Award)
- ITSS Unified Task Management (2008) Leveraged Six Sigma Project Management skills to consolidate seven task management systems into one task management and billing system for the Information Technology Systems and Services department. Acquired a \$10,000 system grant to fund the project.
  - Labovitz School of Business and Economics Technology Build (2006-2008) - Designed and implemented the technology for a state-of-the-art building, including electronic stock ticker, digital signs, interactive kiosks, and the most complex classroom technology builds done on campus at that time. Completed project on time and significantly under budget. Established what would become the normal course of action to design and build classroom technology, using ITSS staff, for subsequent buildings on campus.
  - Classroom Technology Transition (2003-present) Transitioned over 100 general purpose classrooms into enhanced control systems to simplify use by faculty and presenters and modernize display and sound systems. (Outstanding Service Award)
  - Student Computing Scheduling and Staffing Reorganization (1998) Transformed paper schedules and informal shift coverage system into an online automated scheduling system. Formalized the system and outsourced it to other University of Minnesota Duluth departments to simplify their student employment management. (Outstanding Service Award)

## Teaching Professional Experience

### ***Instructor PE 1615 Jujutsu***

*University of Minnesota Duluth Department of Health Physical Education and Recreation  
(2012 - Present)*

- Teach cultural and esoteric aspects of Japanese Jujutsu
- Teach applied Judo in a safe, inclusive environment

### ***Instructor SSP 1000 UMD Seminar***

*University of Minnesota Duluth Department of Students in Transition (2007 - 2012)*

- Taught students technology, social, and practical skills to adjust to college
- Provided IT training and curriculum to fellow instructors

### ***Instructor COMP 1120 Composition***

*University of Minnesota Duluth Department of Composition (1994-1996, 2001)*

- Taught writing, research, and computer skills
- Created class schedules, teaching plans, and a grading system

### ***Instructor Writing Studies***

#### *Fon du Lac Tribal and Community College (1998)*

- Taught basic writing, grammar, and presentation skills
- Created a curriculum to accommodate a diverse student population

### ***Instructor English as a Second Language***

#### *University of Minnesota Duluth Continuing Education (1994-1996)*

- Taught international graduate students writing, grammar, and conversational English
- Worked with colleagues to provide a unique Minnesota cultural experience

## **Selected Publications and Presentations**

- Davis, Jason. "[Classroom Spaces and Instructional Design](#)." Student Learning: Bridging Research with Practice. Northeast Higher Education District. Hibbing Community College. Hibbing, MN. 27 September, 2013. Invited Speaker.
- Davis, Jason. "[Sutemi in a 1984 Pace Arrow](#)" *Kaia Echo* Fall/Winter 2013: 4.
- Angelos, Peter, Brad Cohen, Jason Davis, and Brittany Lloyd. "[Shared Leadership: From IT Silos to IT Alliance](#)." EDUCAUSE National Conference. Denver Convention Center Mile High Ballroom. Denver, CO. 8 November, 2012. Speaker.
- Davis, Jason. "[Educational Technology](#)." District V NABP/AACP Meeting. University of Minnesota Duluth. Life Sciences Building. Duluth, MN. 2 August, 2012. Invited Speaker.
- Angelos, Peter, Sally Bradt and Jason Davis. "[Effective Change Management: Concurrent Rollout of Google Apps and Active Directory at UMD](#)." EDUCAUSE Midwest Conference. InterContinental Chicago Hotel. Chicago, IL. 14 March, 2011. Speaker.
- Davis, Jason, John G. Henderson, and Beth Schaefer. "[What Happened to the Computer Lab?](#)" EDUCAUSE Midwest Conference. InterContinental Chicago Hotel. Chicago, IL. 5 November, 2009. Speaker.
- Davis, Jason. "[Getting Out of Your Comfort Zone](#)." *Kaia Echo* Fall 2009: 11.
- Davis, Jason. "[Working Smarter Idea](#)." Quality Fair. University of Minnesota. McNamara Alumni Center. Minneapolis, MN. 31 January, 2009. Poster Presenter.
- Davis, Jason. "[Click into Quality](#)." Quality Fair. University of Minnesota. McNamara Alumni Center. Minneapolis, MN. 4 February, 2008. Speaker.

- Davis, Jason, John Dowalczyk, Charlene Harkins, Steven Holtz, Joseph Johnson, and Chad Pierson. "[Click Into Bloom Presentation](#)." Enhancing Student Learning Conference. McNamara Alumni Center. Minneapolis, MN. 23 April, 2007. Speaker.
- Angelos, Peter and Jason Davis. "[Stake Holders in Learning Spaces](#)." Classrooms of the Future XIII. Hamline University. Saint Paul, MN. 22 May, 2007. Speaker.
- Davis, Jason. "[Learning Spaces](#)." EDUCAUSE Midwest Conference. InterContinental Chicago Hotel. Chicago, IL. 11 March, 2006. Discussion Leader.
- Davis, Jason. "[Learning Spaces Implementation: Operationalized Theory in Bidding Documents](#)." University of Minnesota, ProQuest, UMI Dissertations Publishing, 2006.
- Brill, Richard and Jason Davis. "[The Ipaq Impact](#)." Academic Lab Management Conference. Northwestern University. Kellogg Center. Evanston, IL. 23 June, 2002. Speaker.
- Davis, Jason. "[Automating Problem Reporting in the Computer Labs](#)." Great Lakes Academic Computer Lab Management Conference. Wayne State University. Wayne State, MI. 3 March, 2000. Speaker.
- Davis, Jason. [Documentation in the Computer Labs: MLS Project](#) University of Minnesota Duluth. Web. 12 January, 2000.
- Davis, Jason. "[Using Judo to Augment Your Jujutsu](#)." *Kaia Echo* Summer 1996: 12.

## Professional Service

### ***State / Regional Responsibilities:***

- [Midwestern Higher Education Compact Technology Committee](#) (2014-present)
- [NorthEast Alliance for Telecommunications](#) (Member 2003 - 2006, Vice Chair 2006 - 2010, Chair 2010 - 2013)
- [Learning Network of Minnesota](#) (2010-2013)

### ***University of Minnesota-Wide Responsibilities:***

- Information Technology Leadership Alliance / Community of Practice (2011 - present)
- Google Steering Committee (2009 - 2013)
- Customer Support Committee ITLA (2012 - 2013)

### ***Duluth Campus Responsibilities:***

- [University Coordinating Council](#) (2014 - present, Chair)
- UMD MIS Advisory Committee (2014 - present)
- [UMD Staff Council](#) (2013 - present, Chair 2014)

- [Program Prioritization Committee - Administrative and Service Units](#) (2013)
- ePortfolio Replacement Committee (2013 - 2014, Team Leader)
- [Budget Committee - University of MN Duluth](#) (2010 - 2013, Vice Chair 2013)
- [Educational Policy Sub-committee on Information Technology and Libraries](#) (2003 - present)
- [Integrated Strategic Advisory Team](#) (2013)
- [Assistive Technology Team](#) (2009 - 2014, Team Leader)
- Information Technology Systems and Services - Facilities Management Coordination Team (2007 - present, Team Leader)
- Information Technology Systems and Services - Library Coordination Team (2003 - present)
- Information Technology Systems and Services - UMD Stores Coordination Team (2007 - present)
- Academic Technologists Team (2003 - present, Team Leader)
- Administrative Technologists Team (2012-present)
- Jujutsu Club Advisor, Sensei (2010 - present)

#### ***ITSS Department Responsibilities:***

- Management Team (2003 - present)
- Student Computing Team (1996 - 2014, Team Leader)
- Classroom Technology Team (2003 - 2014, Team Leader)
- Customer Service Team (2003 - 2013, Team Leader)
- Student Supervision Team (2006 - 2013, Sponsor)
- Help Desk Team (2003 - 2013, Sponsor)
- Faculty Technology Team (2014-present)

## Awards

- [Project Outstanding Service Award](#) (Honorable Mention 2013)
- [Project Outstanding Service Award](#) (2011)
- [TLP Project Grant Award](#) (2008)
- [Project Outstanding Service Award](#) (2003)
- [Individual Outstanding Service Award](#) (1998)
- [Undergraduate Research Opportunity Project](#) (1993)

## Education

## ***University of Minnesota, Twin Cities***

*Doctor of Education, Educational Policy and Administration (2006)*

- Researched a broad cross-section of technology enhanced classrooms across peer and aspirational institutions
- Coursework and project emphasis on information technology concepts and issues

## ***University of Minnesota, Duluth***

*Master of Liberal Studies (2000)*

- Researched and implemented next generation web design
- Emphasis on information technology concepts and issues

## ***University of Minnesota, Duluth***

*Bachelor of Arts, English (1994)*

- Awarded Undergraduate Research Opportunity Project
- Dean's List eight times (1991-1994)

## **Selected Professional Development**

- IT Strategic Leaders Institute UMN Cohort (Planned for January 2015)
- [Courage to Teach](#) Book Group (2014)
- [Intercultural Leadership Development](#) (2014)
- [EDUCAUSE Institute Leadership Program](#) (2014)
- [MOR Information Technology Leadership Program](#) (2012)
- [EDUCAUSE Conferences - Midwest and National](#) (2006, 2007, 2009, 2011, 2012)
- Undergraduate Library Planning & Revitalization Institute (2007)
- [Transformational Leadership Program \(Six Sigma-based Project Management\)](#) (2007)
- Great Lakes Academic Computer Lab Management Conference (2001-2003, 2005)
- Human Resources at the University of Minnesota (2004)
- [Foundations of Leadership - Keys to Supervision](#) (2003)



- [Presenting Data and Information](#) (1999)
- University of Minnesota Student Supervision Training (1997)