Name: xxxx

MobileNo: xxxx

**Experience:**

02/1987 to 08/06/13: General Dynamics C4 Systems (formerly Motorola)

Positions have included Contract Specialist, Contract Administrator,

and Contract Manager. Last position was Senior Contract Manager with

extensive experience in managing, negotiating, and administrating a

full range of contract types, from fixed price through cost plus

contracts with associated experience in various incentive

arrangements. Due to the classified nature of many of the programs,

they cannot be listed herein. (Clearance Status: Top Secret, TS/SCI

with poly, and SAP). Extensive experience includes the following:

Significant knowledge of the Federal Acquisition Regulations (FAR) and

the Department of Defense Federal Acquisition Regulations (DFAR),

customer budgeting process and the ability to assist senior leaders in

achieving both their financial and performance goals and objectives.

Represented the business as the primary liaison with Government

Contracting Officers and higher tier contractors and the primary

liaison with DCMA and DCAA.

Experience with US Government customers in the acquisition and user

communities.

Demonstrated ability to develop effective relationships with customers

based on empathy and trust.

Experience with large domestic contracts and subcontracts, and other

contract vehicles.

Extensive experience with intellectual property rights issues,

Information Technology contracts and agreements, and proprietary

information agreements, some experience with patent filings and

disclosures.

Defense industry experience in Space, Avionics and Communications

Proven track record of achieving desired results.

Extensive negotiations experience.

Demonstrated success working within a matrix organizational

environment.

Proficiency in contracts fundamentals.

Demonstrated leadership capability.

Familiarity with WAWF, SAM, DIBBS, etc.

Excellent computer skills with strong proficiency in Windows

interface, Microsoft Office package (Microsoft Outlook®, Microsoft

Excel®, Microsoft Word®, Microsoft PowerPoint®.

1982 - 12/1986: Valley National Bank (now Chase Bank), Supervisor of

Automated Office Services (AOS) Department and Employment Specialist.

Responsibilities for 20 administrative employees in the AOS Department

included budgeting, resource planning, and administrative assignments.

While working as an Employment Specialist my responsibilities included

hiring new bank employees, specializing in the AOS Department and

numerous temporary placements throughout the bank.

1973-1981: Numerous administrative assignments in Scottsdale,

Arizona; Globe, Arizona; and Salina, Kansas.

Memberships: National Contract Management Association

**Education:**  University of Phoenix - Master of Arts in Organizational

Management

(also received Government Contracts Certificate)

Arizona State University - Bachelor of Arts