



## HAMILTON INDEPENDENT SCHOOL DISTRICT

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### Hamilton High School Cleaning Proposal Information

Please submit a proposal for cleaning based on the following requirements:

The area to be serviced would include classrooms #101 to #410 and the halls that are adjacent to these rooms. The Library, room #207, is not to be serviced.

Duties to be performed includes:

- Sweep classrooms and halls, vacuum carpeted areas - weekday evenings
- Spot mop as needed - weekday evenings
- Empty and remove all trash from service area and outside trash receptacles - weekday evenings
- Replace trash bags with new bags if there is any residue remaining on the bag as needed
- Damp mop hallways - weekday evenings
- Damp mop classrooms – once weekly
- Dust classroom furniture – once weekly

Requirements:

- All persons working on campus must pass a criminal background check
- Must provide proof of a \$5000 bond for service company

Other details:

- Supplies and chemicals needed will be provided by Hamilton ISD
- Services are to be provided at a time to have the least impact to school operations
- Please submit your proposed service charge based on a weekly time period.

## Hamilton ISD Cleaning Proposal

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

Names of all individuals that would be working on school property

\_\_\_\_\_

\_\_\_\_\_

Three references

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other relevant information

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\_\_\_\_\_

Weekly price amount

\_\_\_\_\_

Please submit to:

**Hamilton Independent School District  
Attn: Ken Alexander, Director of Finance and Operations  
400 South College St.  
Hamilton, Texas 76531  
Fax 254-386-8885**