

# Personal Reference Form



## (1) To be completed by the applicant

<b>Applicant's Name</b>		<b>Proposed Study</b>	
Last (family)	<input type="text"/>	Degree Type	<input type="text"/> <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
First (personal)	<input type="text"/>	Programme of study or research area	<input type="text"/>
Title	<input type="text"/> (Mr/Mrs/Miss/Dr etc)	Department	<input type="text"/>
<b>Contact Details</b>		Application Number (if already available)	<input type="text"/>
Email	<input type="text"/>		
Telephone	<input type="text"/>		
<b>Date of Birth</b>		<b>Applicant's Signature</b>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DD	MM	YYYY	Signature
		Date (DD/MM/YYYY)	
<b>Sex</b>			
<input type="checkbox"/> Male			
<input type="checkbox"/> Female			

## (2) To be completed by the referee

<b>Referee's Name</b>		<b>Referee's Contact Details</b>	
Name	<input type="text"/>	Email	<input type="text"/>
Position	<input type="text"/>	Telephone	<input type="text"/>
<b>Institution</b>		Address	<input type="text"/>
Institution Name	<input type="text"/>	City	<input type="text"/>
		Country	<input type="text"/>
How long have you known the applicant?		<input type="text"/>	
In what context do you know him/her?		<input type="text"/>	

## (3) Assessment

Please give below your assessment of the applicant's suitability for a Gates Cambridge Scholarship, which are awarded on the following criteria: outstanding intellectual ability, leadership potential, a commitment to improving the lives of others, and a good fit with the postgraduate programme at Cambridge for which they are applying. Before writing this reference, referees are advised to visit [www.gatescambridge.org](http://www.gatescambridge.org) for full details.

How highly would you rate the applicant for a Gates Cambridge Scholarship, bearing in mind the intense global competition?

Tick as appropriate	Comments
<input type="checkbox"/> Top 1% - Outstanding	<input type="text"/>
<input type="checkbox"/> Top 5% - Exceptional	<input type="text"/>
<input type="checkbox"/> Top 10% - Very Strong	<input type="text"/>
<input type="checkbox"/> Top 25% - Satisfactory	<input type="text"/>

How are the applicant's qualifications appropriate for the course of graduate study or research at Cambridge?

<input type="text"/>
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#### **(4) Reference**

Please give below your assessment of the applicant's leadership potential and commitment to improving the lives of others. Please attach a separate letter if necessary.

#### **(5) DECLARATION AND DATA PROTECTION**

DATA PROTECTION ACT (1998): Please indicate, by ticking the box below, whether you agree to this reference being released to the person in respect of whom it is written, should that person make a request for disclosure. If you do not wish to give your permission at this time, please note that there might be circumstances, as required by law, under which the University or Gates Cambridge would be required to make a disclosure irrespective of your wishes. However, the University and Gates Cambridge will treat your reference in strict confidence insofar as the law permits.

☐ I agree to the release of this reference if the person concerned seeks disclosure

I confirm that the information given above and on the appended reference letter is accurate to the best of my knowledge and understand that the University of Cambridge may refuse admission - and Gates Cambridge may refuse or withdraw a scholarship – if it discovers that any information given has been falsified or is inaccurate.

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Referee's Signature

Date (DD/MM/YYYY)

**(6) DELIVERY:**

**To deliver, please:**

- 1) Enclose your reference with this form, and a copy of the applicants cover sheet in a SEALED envelope.
- 2) Sign your name across the seal and cover it with clear tape.
- 3) Send the reference to the address below:

Graduate Admissions Office  
Academic Division  
17 Mill Lane  
Cambridge  
CB2 1RX