

HR CONNECT TALENT JOB REQUISITION FORM – UK POS

Please complete all fields and send via email to HR Employee Services - hrconnectuk@estee-lauder.co.uk.

HIRE DETAILS

| | | | |
|---|---|---|--|
| Manager Name: | | Number of Openings | |
| Organisation <i>(example)</i> | <i>UK.EL.Field Sales.POS</i> | | |
| Job <i>(example)</i> | <i>Sales.Point of Sales.Non Management.Beauty Advisor</i> | | |
| Location <i>(example)</i> | <i>UK.Birmingham.Selfridges.Retail Store or City</i> | | |
| Employee Status | | Job Type | |
| Schedule | | Shift | |
| Hours Per Week | | Length of Contract (FTC only) | |
| Target Start Date | | End Date (FTC only) | |
| Approver Name: | | | |

ADDITIONAL COMMENTS

(e.g., Job Description Additions)