To,

Danu Leo

Senior Dental Receptionist

Red Cross Dental Clinic

Buckingham

UK

11th July 2015

Subject: Dental assistant resume cover letter

Respected Sir,

I am writing this letter to apply for the job post of a dental assistant. This is in reference to the recent advertisement in the local newspaper Times Daily, dated 10th July 2014. I have completed my BDS in 2012 and I am currently working as a dental assistant at St. Matrix Dental Clinic. The details about my educational profile, professionalism and skills are mentioned in the enclosed resume.

At the post of a dental assistant, I would work with the best of my skills and abilities. With  complete knowledge about dental medications and terminologies, I can assist the dentists in various tasks.  I am well aware about the duties that my post put forwards such as assisting the dentist in handling medical tools, preparing dental pastes, preparing materials for RCT treatments etc.

I would be grateful to you if you welcome me with an opportunity of a personal interview with you. Please feel free to contact me on 393939, if any other detail is needed from my side.

Thanking you for your time and consideration. Will wait for your positive reply.

Sincerely,

Ryan Luther