## Architecture Resume Example

Dale W. Snow

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Current job: Commercial specialized architect; Greenwater Property and Developer; Portland, OR

**Objectives:**

A professional licensed and expertise architect with a Master degree in Construction and Architecture. More than 7 years of experience designing residential houses, offices, and buildings as well as being responsible for residential and office renovation projects, looking for the chances for developing and expanding skills in construction and public infrastructure designing. Also a certified expert with abilities of operating Vertex Architectural BD, AutoDCR, Bridge Designer, and AutoCAD. Critical thinking, problem-solving ability, and creativity are three of my strongest qualities that are crucial when looking and seeking for solutions that can be advantageous for general public.

**Strengths and Skills:**

* Master degree in Construction and Architecture
* Professional licensed architect with certification in Bridge Designer, Vertex Architectural BD, AutoDCR, and AutoCAD
* Critical thinker
* Problem solver
* Creative
* +7 years of experience
* Effective communicator
* Great listener
* Focus on details and small matters

## Professional Working Experience

Commercial Specialized Architect

Greenwater Property and Developer. Portland, OR

2014 – present

**Responsibility:**

* Consult and discuss regularly with the client on projects progress, especially concerning budget realignment and adjustment
* Perform as the lead architect for commercial projects from the beginning to the end – from the early planning to the process of design development
* Make changes in design plans and drawing under close monitoring and consultation with government agencies, contractors, clients, and also suppliers
* Oversee and monitor the design drawing preparation that follows the specific instructions as outlined in the building and construction documents
* Conduct and perform preliminary architectural studies and research for the public infrastructure work and projects
* Preside the group preliminary groups and meeting with clients to understand their wants, needs, and requirements
* Design, plan, and document the industrial and commercial construction projects

Commercial Architect

Windfield and Baker Architectural Project. New York, NY

2008 - 2014

**Responsibility:**

* **Prepared all designs materials and drawings for the company’s priority projects**
* **Organized and managed all government or federal secured contracts, permits, and licenses**
* **Tasked and given responsibility to be in charge as the primary architect for the company’s development projects in Salem Region Port Area, New Jersey, from 2009 – 2011. Designed the Outlet Center, Local History Museum, Adventure Town, Extreme Beer and Grill Dining Experience, and Administration Office**
* **Scheduled meetings with potential and prospective company’s clients. It included handling and managing the screening procedures and preliminary interview**
* **Represented the company when working and coordinating with local government offices and agencies**

**Residential Architect**

**Carpio Ultra Design and Property. Portland, OR**

**2005 – 2008**

**Responsibility:**

* **Made sure of correct deposits, licenses, and permits were secured and paid**
* **Prepared all the materials and design drawings as well as checking and approving the construction materials**
* **Chosen as the Lead and Head Architecture for the company’s residential project in Houston, Texas.**
* **Worked on site as well monitoring the progress together with various suppliers, engineers, construction team, and contractors**
* **Performed inspections and checking with the engineers from city government**
* **Reviewed and tasked for preparation project, including the pre-approved engineering, mechanical, and electrical submission work**

## ****Education****

**Master degree in** Construction and Architecture

**Deep Valley University. Portland, OR**

**Bachelor degree in Architecture**

**Deep Valley University. Portland, OR**

**Personal Information**

* **Married with 2 children**
* **Date of birth: January he 17th 1986**

**Personal interest: landscaping, painting, golf, culinary**